

**DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT**

**P. O. BOX 164, OREGON HOUSE, CA 95962**

**Minutes of Regular Meeting**

Tuesday May 27, 2025

**Call to Order**

Chair Holman called the meeting to order at 6:31pm

**Quorum**

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows:

Director Bart Young

Director Charles Sharp

Chair Greg Holman

Vice Chair Justin DeVorss.

Clerk Peter Pillsbury, also serving as Director

Also present was Bookkeeper Lani Pessoa, Chief Mike Butler.

There were 4 members of the public present including 4 firefighters. Glendal for the Auxiliary.

**Public Participation**

Donald Forguson discussed ice maker replacement at Alcouffe Community Center. Will look at cost. Also, fireworks. Will we support? Chief Butler mentioned Crew Fund usually does this. Will support it.

Art Craigmill. presented letter signed by many Fire Departments members request Director Sharp to resign. Recorded as correspondence.

**Approval of Minutes**

A motion was made by Director DeVorss and seconded by Director Young to approve the minutes for the April 22, 2025, regular meeting. The roll call vote was:

Director Young (y)

Director Sharp (y)

Director Pillsbury (y)

Vice Chair DeVorss (y)

Chair Holman (y)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

**Correspondence:** *The Board may direct any item of informational correspondence to a committee head for appropriate action.*

(29-2025) CalFire Nevada-Yuba-Placer (NEU)2025 Operating Plan and Assistance by Hire Agreement

(30-2025) email w/attachments - FEPP Cooperative Agreement - Dobbins-Oregon House Fire Protection District

(31-2025) email w/attachment - Fire Department Report Request \_ RI 250329

(32-2025) email w/attachment - LexisNexis Request 3038414751

A motion was made by Director DeVorss and seconded by Director Young to add agenda item to adopt FEPP resolution (2025-02) as presented in Correspondence. The roll call vote was:

Director Young (y)

Director Sharp (y)

Director Pillsbury (y)

Vice Chair DeVorss (y)

Chair Holman (y)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

A motion was made by Director Pillsbury and seconded by Director DeVorss to adopt FEPP Resolution (2025-02) as presented in Correspondence. The roll call vote was:

Director Young (y)  
Director Sharp (y)  
Director Pillsbury (y)  
Vice Chair DeVorss (y)  
Chair Holman (y)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

#### **Fire Chief Report**

A) Incident Report

Submitted incident report. 2 pages. Format looks great.  
Discussed adding year over year summaries

B) Pay Crew Fund (continued from last month): Done

Boot reimbursement (up to \$400 per firefighter) will be done from Crew Fund. Should be about \$6000 total

#### **Finance Report**

A) Concerning the Financial Report for the month

County has still not finalized balance numbers so our reports can only be approximate.  
Auditor is hoping to have draft of 3 year audit to us next week.

B) Budget Adjustments

None

C) Approve Warrant(s):

<b>Warrant #</b>	<b>Amount</b>	<b>To</b>	<b>Description</b>
17118624	\$377.00	Card Service Center	Internet and QuickBooks
17118625	\$9860.02	Card Service Center	Operating Equipment & Vehicle Supplies– New Engine #6452. Training/Education Class

A motion was made by Director Pillsbury and seconded by Director DeVorss to approve the Warrants as presented above.

The roll call vote was:

Director Young (y)  
Director Sharp (y)  
Director Pillsbury (y)  
Vice Chair DeVorss (y)  
Chair Holman (y)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

#### **Director Task Status Reports**

**Grants** (Sharp, Holman)

Some discussion with County.  
YWA may be starting grants support office.  
Bill Shaw grant application approved by YWA

**Budget** (DeVorss, Pillsbury)

Nothing to add

**Information Technology** (Pillsbury)

Nothing to add

**Fire Safe Council** (DeVorss)

Nothing to add

**JPA (Holman)**  
Nothing to add

**Auxiliary Report: Report on current and ongoing information**

- Update on sink hole (continued from last month)  
Continue next month. Holman will contact Eschelman, Lance about doing work

Provided Copies of minutes and financials.

- Surplus Gear Sales (continued from last month)  
Discussed logistics on selling equipment Inventory, storage location,

Appreciation dinner confirmed for 12/4/25.

Exterminator will be bringing a trail cam. Trapped a skunk in livetrapp.

Funds available reported to be:

business account: \$37,906.79

AIM account \$139,705.63

Tower fund account ~\$5000

Next Fire Auxiliary meeting is June 18

**Old Business**

A) Adopt "Future Plans" Resolution 2025-01

A motion was made by Director Pillsbury and seconded by Director DeVorss to adopt the Future Plans Resolution as presented. The roll call vote was:

Director Young (y)

Director Sharp (y)

Director Pillsbury (y)

Vice Chair DeVorss (y)

Chair Holman (y)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Resolution Adopted.

B) Discuss Preliminary Budget. Option to approve.

Discussed adding \$500/mo to Professional Fees for bookkeeping costs to final budget.

Discussed various fund sources available and needed updates to the Preliminary Budget in light of new Future Plans Resolution.

A motion was made by Director DeVorss and seconded by Chair Holman to approve the Preliminary Budget as presented.

The roll call vote was:

Director Young (y)

Director Sharp (y)

Director Pillsbury (y)

Vice Chair DeVorss (y)

Chair Holman (y)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

**New Business**

A) Discuss purchase of new tires for Fire Department vehicles. Option to approve.

A motion was made by Director Pillsbury and seconded by Director DeVorss to approve the purchase of new tires as discussed. The roll call vote was:

Director Young (y)

Director Sharp (y)

Director Pillsbury (y)

Vice Chair DeVorss (y)

Chair Holman (y)

There were (5) Yes, (0) Noes, (0) Abstain & (0) Absent. Motion passed.

#### **Board & Staff Discussion, Questions, Comments**

**Director Pillsbury** talked about Audit and Elections workshops.

**Director Sharp** suggested more aggressively pursuing mitigation funds. Asked about doing quantitative analysis of response time.

**Firefighter Greg Stensler** reports three members went to extrication class and had an exemplary experience.

Firefighter Art Craigmill reported that Cal Fire joins our training because we do such a good job.

**Bookkeeper Pessoa** reported there is State of California population change data available that we will need for next meeting. This is used for determining Benefit Assessment.

#### **Adjournment**

Chair Holman adjourned the meeting at 821pm

Respectfully Submitted by Peter Pillsbury, Clerk of the Board

Witnessed as Adopted:

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Peter Pillsbury, Clerk of the Board